

# TABLE OF CONTENTS

1. Club History.....	3
2. Club Organization .....	3
3. Club Communications .....	4
• Newsletter.....	4
• Special Mailings.....	4
• Website .....	4
• Annual Shareholder Meeting .....	4
4. Shareholder Membership Card .....	4
5. Benefits of Membership.....	5
• Use of Ranges.....	5
• Using the Archery Range .....	5
• Using the Shotgun Range .....	6
• Using the Rifle Range.....	6
6. Shareholder Responsibilities.....	6
Appendix A. Code of Conduct .....	8
Appendix B. General Safety Rules .....	9
Appendix C. Archery Range Rules .....	10
Appendix D. Shotgun Range Rules .....	12
Appendix E. Rifle Range Rules .....	14

## **1. CLUB HISTORY**

The Forest Lake Sportsmen's Club was incorporated in 1937 by a group of sportsmen who enjoyed the outdoors. They started the club to rear game birds and fish to release them in the area and to share in the activities of hunting and fishing.

During World War II, the club was discontinued as war efforts took priority. In 1960, the club reorganized. An elaborate rifle range was built in 1962 and many rifle tournaments were held to pay for its construction. Shares of stock were sold to help finance the construction of the new rifle range. The members who became shareholders gained full privileges of the club. The backstop at the north side of the property is still there and the 300 yard line was where the sidewalk behind the trap ranges is located. Two trap houses were constructed on the west side of the property to include shotgun sports. The clubhouse mysteriously burned down after a few years, so the rifle block house was adopted as the clubhouse. The Trap ranges were then moved to their present location.

In 1993, a trail was cut through the woods on the east side of the property to start a walk through archery range. 3-D shoots and league shoots were then added for enjoyment and to help finance the club.

In 1995, a new rifle range was constructed in a safer, more convenient location. It is located at the west end of the club's property. This rifle range can be used while other activities are going on. In August 19, 1995, the White Bear Rod and Gun Club merged with Forest Lake Sportsmen's Club, bringing in 40 members and creating a more solid membership base and new resources.

In 2005, new Articles of Incorporation and By-Laws were approved by the shareholders. The club was reorganized as a defense against law suits.

## **2. CLUB ORGANIZATION**

In 2005, the club was reorganized into two separate corporations. Forest Lake Sportsmen's Club of Forest Lake (hereafter referred to as FLSC, Inc) is a 501(c)(4) corporation that owns the club property and facilities, and is responsible for all major club improvements. FLSC Operations, Inc. is the corporation that is responsible for the day-to-day operations of the club including all the shooting leagues, "sight-in-days", special events, and public shooting. Shareholders own a share of both corporations.

Each organization is governed by a Board of Directors consisting of five individuals who are elected by the general membership at the annual membership meeting that is held in February. Each board member is elected for a period of two years, and can serve two consecutive terms. Each board consists of four officers (President, Vice-President, Secretary, and Treasurer), and one additional shareholder (Member At Large).

Both organizations have monthly meetings usually taking place on the second Monday of each month and held at the clubhouse on the shotgun range. Please check the club

calendar that is available on the club shareholder's area of the FLSC website and in the bi-monthly newsletter.

Shareholders are invited to review the Articles of Incorporation and Club By-Laws of both organizations. These documents are available in the shareholder's area of the FLSC website, or may be requested from any board member.

### 3. CLUB COMMUNICATIONS

The Forest Lake Sportsmen's Club has multiple venues for sharing communication with its shareholders.

**Newsletter:** FLSC publishes a bi-monthly newsletter entitled "Club News". You may expect to see this publication in your mailbox early in January, March, May, July, September, & November. If desired, members may receive the newsletter via email instead of a paper copy.

**Special Mailings:** When warranted, the club will issue special mailings to its shareholders to inform them of important announcements.

**Website:** Special information for FLSC Shareholders are available in the club Shareholder's area of the FLSC website. Shareholders may access this page by opening the club's website, [www.flscmn.com](http://www.flscmn.com), scroll to the bottom, and click on the "FLSC Supports Our Troops" icon. You will be prompted for a user name and password, which can be found on your Shareholder's Membership Card directly below the club's website name. Here you will find special announcements, Board of Directory info, Club Calendar, and important documents, including an archive of the club newsletter and monthly board minutes.



**Annual Shareholder Meeting:** Each February, the club has an annual shareholders meeting held at the Forest Lake VFW. Shareholders are notified directly by mail, and via the newsletter. The Annual Shareholder Meeting is a business meeting for the shareholders to review the previous year's business and discuss plans for the coming year. This is the also the forum for electing shareholders to the open board positions.

### 4. SHAREHOLDER MEMBERSHIP CARD

Each spring, the shareholders are mailed a dues assessment of their membership. If the shareholder is in good standing (has worked or paid their dues), a shareholder membership card is issued to the member. The card has multiple pieces of information as described below.



In the above example, on the front of the card,  
 The shareholder's name: Teddy Jackson (fictitious)  
 His share number: 1065 (fictitious)

On the back of the card are the street addresses for each of the club's gates. In case of an emergency, you will wish to refer to the address listed. Additionally,

Gate Combination:	1234 (fictitious)
Shotgun clubhouse phone:	651-464-9931
Rifle clubhouse phone:	651-466-0253
FLSC Website URL:	www.flscmn.com
Shareholders Website User Name:	billy (fictitious)
Shareholders Website Password:	12345 (fictitious)

## 5. BENEFITS OF MEMBERSHIP

Once an applicant's membership application is accepted, he or she will be given a share certificate for each corporation and a membership card entitling the applicant and their spouse to the combination to the gates and permission to use the facility.

Shareholders in good standing, and their spouses, will be allowed to bring one guest per day to the facility during private shooting times.

### Use of Ranges

Shooting time for all ranges are:

Monday – Saturday: 9:00am – Dusk

Sunday 10:00am – Dusk

Exceptions are special events and Sight-In Days. Please see the FLSC Calendar in the Shareholder area of the FLSC Website for current range availability.

Each range (Archery, Shotgun, & Rifle) has its own sets of rules. Please refer to Appendices B through E for the rules for each range.

### Using the Archery Range

Shareholders may use the Archery Range at any time during normal shooting hours with the exception of Club Leagues, and special events.

Please Note: Broad heads are not allowed to be used on club targets as they cause excessive damage.

The archery range is split into two individual areas. The first area visible from the road is a target range with an elevated platform. The second area located to the east and north is a walking trail with elevated platforms and 3D targets.

### **Using the Shotgun Range**

Shareholders receive a discount on shooting at the shotgun range for 5-Stand, Skeet, Sporting Clays, and Trap by showing their membership card when registering.

Shareholders are allowed to setup their own thrower for trap during non league times.

### **Using the Rifle Range**

With the exception of Sight-In days, Pistol League, and special events, shareholders may use the rifle range at their discretion within normal shooting times. Please check the FLSC Calendar on the club website to make sure the range is not closed due to a special event. (Special events include Firearm Safety classes, range rental by law enforcement or others, or performing maintenance.)

The 25 and 50 yard ranges are designed for shooting from sitting or standing positions, while the 100 and 200/300/400 yard ranges are designed to be used only while seated.

Targets are fastened to the backstops made of bilt-rite or fence using staples or clothes clips. Shareholders are responsible for supplying their own staple gun, and clips.

## **6. SHAREHOLDER RESPONSIBILITIES**

Shareholders are responsible for adhering to the club and range rules. Please refer to Appendix A for the Shareholders Code of Conduct. Shareholders who witness rude, unsportsmanlike, or destructive behavior are asked to note as many details as possible and report the offence to any member of either Board of Directors or a member of the FLSC Administrative Committee.

Shareholders are responsible for maintaining dues that are levied against their shares on an annual basis. Each shareholder is billed \$175 dollars per year for dues or may work 16 hours on any board-approved projects during the year. The cost of the dues and/or the 16 hours may be amended by the Boards of Directors at any time.

Shareholders who find themselves in arrears with dues owed for previous years will not receive annual shareholders cards, and will lose their right to use the ranges. Additionally, they will lose the discount for shotgun shooting during League play, until a check is written for the dues owed. After two years of delinquency the share will revert back to the corporations and any dues owed will be deducted from the value of the share.

Shareholders are responsible to attend the Annual February Shareholder Meeting.

The families of deceased shareholders have the option of returning the share for its face value, minus any dues owed, or the share may remain the property of the spouse with the spouse taking on the requirements of the deceased shareholder. Additionally, the spouse may elect to transfer the share to a son, daughter, niece, or nephew, over the age of 18 years, in the same family.

## **APPENDIX A**

### **CODE OF CONDUCT**

The goal of the Code of Conduct is to confirm a level of understanding of the purpose of the Forest Lake Sportsmen's Club as stated in Article II of our Articles of Incorporation. As a Shareholder you will uphold this Code of Conduct, and are responsible for your actions and actions of guests under your care. Reported violations of the Code of Conduct will result in a review by the Administrative Committee which will then recommend action to be submitted to the Board of Directors. Disciplinary actions for proven violations of the code will be decided by the Board of Directors on a case-by-case basis which may include termination of membership.

- **SAFETY:** Personal safety is the paramount concern of the Forest Lake Sportsmen's Club. Members must use good judgment and abide by all rules.
- **RESPECT:** Members will show respect to each other, club employees, and guests.
- **RESPONSIBILITY:** Each Member is expected to report concerns and violations of the Code of Conduct.
- **AWARENESS AND COMPLIANCE:** Each Member will take the initiative to inform themselves of Club rules and policies
- **DECORUM:** Members will conduct themselves as good examples of sportsmanship reflected in all your actions toward fellow members, guests, and club employees.

The very life of our organization rides on our ability to conduct ourselves in a positive manner toward each other, our neighbors, and our community. Submit a Complaint Form located on the Shareholder page of the FLSC website.

## APPENDIX B

### GENERAL SAFETY RULES

#### ***10 RULES OF SAFE FIREARM HANDLING (Including Archery)***

1. Treat every firearm as if it were loaded.
2. Always keep the muzzle pointed in a safe direction.
3. Identify your target and what is beyond it.
4. Never point a firearm at anything you do not want to shoot.
5. Ensure the firearm and ammunition are in good working condition and that only the correct ammunition is used.
6. Store firearms and ammunition separately under lock and key, and use trigger locks.
7. Always keep the action open except when actually hunting or preparing to shoot and always keep your finger off the trigger except when firing.
8. Never climb a fence, tree, stand or jump a ditch without unloading your firearm.
9. Never shoot at a flat hard surface or water.
10. Avoid alcohol and other drugs before or during hunting and shooting.

***GUN SAFETY!!! When a bullet leaves the barrel of your firearm, it cannot be called back. It can cause irreversible damage to a person or property that YOU would be responsible for and would have to live with.***

## APPENDIX C

### ARCHERY RANGE RULES

**To ensure that our Archery Range remains safe, please be aware of these safety rules.**

1. Members must carry their shareholder card with them at all times for inspection and membership verification. Members cannot hand out gate codes. Doing so will lead to forfeiture of membership with no refund. Children under 16 must be accompanied by a parent or responsible adult member.
2. Always close and lock gate when entering and exiting the range unless a public shooting event or work party is being held.
3. Broad heads are not allowed to be shot at the target butts at any time.
4. Absolutely no sky drawing. Bows will be drawn down range toward the targets.
5. No alcoholic beverages can be carried or consumed on the range at any time. If under the influence of substances you will not be allowed on the grounds.
6. Before firing an arrow be sure the area behind the target is clear of **ALL** living creatures and objects that could cause endangerment.
7. If you must look for a lost arrow place your bow on the hanger in front of the target so others will know you are behind the target. Shooters are encouraged to write their membership number or name on the arrow or fletching so it can be returned to you if found.
8. Hunting or shooting of animals is not allowed on the range or property at any time and will be turned in to the authorities and also loss of membership.
9. Wait until all arrows have been shot before going down range to pull arrows. Do not knock an arrow until everyone is behind the line.
10. No glass containers or open fires.
11. No smoking on ranges, do to risk of wild fires.
12. Treat a bow and arrow with as much respect as a firearm. No horse play.
13. On walk through course stay on designated trail and no cutting across the course.
14. Be considerate of other shooters. Practice good sportsmanship and use common sense.

## **APPENDIX C** (continued)

### **ARCHERY RANGE RULES** (continued)

15. Treat the FLSC property with respect. Theft and vandalism will be prosecuted.
16. Moving or removal of any targets is prohibited.
17. Always think and shoot safely. Let everyone have fun and allow faster shooters to go ahead.
18. Please check the FLSC Calendar located on the Shareholder page of the FLSC website for range availability.

## APPENDIX D

### SHOTGUN RANGE RULES

**To ensure that our shotgun range remains safe, please be aware of these safety rules. Safety is priority!**

1. Members must carry their shareholder card with them at all times for inspection and membership verification. Members cannot hand out gate codes. Doing so will lead to forfeiture of membership with no refund. Children under 16 must be accompanied by a parent or responsible adult.
2. Always close and lock gate when entering and exiting the range unless a public shooting event or work party is being held.
3. No alcoholic beverages can be carried or consumed on the range at any time. If under the influence of any controlled substances you will not be allowed to shoot.
4. All Guns must remain unloaded with actions open from the time they are uncased until your turn to fire on the line.
5. Load only one or two rounds at a time when on the firing line depending upon the particular course you are on.
6. Hunting or shooting of animals is not allowed on the range or property at any time and will be turned in to the authorities and result in loss of FLSC membership.
7. Empty hulls that eject to the ground become the property of the Forest Lake Sportsmen's Club. Don't pick up hulls during league play. During closed to the public, private member shooting, you must pick up empty hulls and other refuse, to keep the area clean.
8. You may use .410 Cal., 28, 20, 16, or 12 gauges. Nothing larger.
9. Shells should be of trap load variety and contain pellets no larger than #7 1/2 to #9 and limited to 3 drams of powder. Three inch Magnum loads are not allowed because of their unfair advantage of velocity, distance, pattern, and noise.
10. All shooters are asked to practice muzzle control at all times and have regard for others when handling your shotgun.
11. As you wait in the shelter areas for your turn on the field, be considerate of other shooters. Practice good sportsmanship, use common sense, and keep all noise to a reasonable level.
12. Treat the FLSC property with respect. Theft and vandalism will be prosecuted.
13. All trash including cigarette butts, empty shell boxes, candy wrappers, earplug containers, beverage cans, etc., should be disposed of in the containers provided.
14. When driving in and out of the parking lot, be aware of dogs, children, and others on foot.

15. Pets must be tied or otherwise leashed at all times. Owners are urged to clean up after their pets.
16. No smoking in the clubhouse.
17. No glass containers or open campfires are allowed. (Barbecue grills are ok.)
18. No private shooting after hours.
19. Electric throwers are only used during regular league shooting. Members may use their own throwers during "Closed to the Public" hours. **Members shooting privately must pick up all hulls and trash upon leaving.** Position hand throwers off the edge of the six trap fields so as not to tear up the grass. Gates should be locked behind you on these occasions.
20. If an unsafe condition is observed and can't be corrected, call the Shotgun Sports Manager at 651-464-9931 or contact a FLSC Board member (listed on the Shareholder page of the FLSC website).

**Please note:** FLSC holds various shooting events throughout the year. During these events, the range facilities are only open to the individuals and club members participating in the event. Please check the FLSC Calendar located on the Shareholder page of the FLSC website for range availability.

## APPENDIX E

### RIFLE RANGE RULES

**To ensure that our rifle range remains safe, please be aware of these safety rules. Safety is Priority.**

1. Members must carry their shareholder card with them at all times for inspection and membership verification. Members cannot hand out gate codes. Doing so will lead to forfeiture of membership with no refund. Children under 16 must be accompanied by a parent or responsible adult.
2. Always close and lock gate when entering and exiting the range unless a public shooting event or work party is being held.
3. All Guns must be kept in a case until they are at the selected range. This means that guns must be put in cases when being moved between ranges, including the parking lot.
4. Actions must be open, with chambers and magazines empty on all firearms unless you are on the shooting line and the "Commence Fire" command has been given.
5. No shooting at anything other than targets posted on the designated target holders at the backstop. Take note of the signs showing exact target placement relative to the wood framework.
6. Hunting or shooting of animals is not allowed on the range or property at any time and will be turned in to the authorities and result in loss of FLSC membership.
7. No shooting on the 200/300/400 yard range with guns not designed for long range (such as .22 rim fire and 30-30 Win).
8. Everyone must stay behind the firing line when the "Range Closed" command is given and the red light is blinking; actions should be open, ammo removed, and guns placed on the rack.
9. Be considerate of other shooters. Practice good sportsmanship and use common sense.
10. Treat the FLSC property with respect. Theft and vandalism will be prosecuted.
11. Muzzles must point down range at all times unless on the gun rack or in a case. Never point a muzzle at the concrete floor.
12. No alcoholic beverages can be carried or consumed on the range at any time. If under the influence of any controlled substances you will not be allowed to shoot or be on the grounds.
13. Every shooter and spotter must wear hearing protection; eye protection is recommended.
14. Repeat offenders will not be allowed on the range.

15. Guns marked .50 BMG are not allowed to be fired at the rifle range because of noise and muzzle blast.
16. No fully automatic guns are allowed without written permission from the Board of Directors or Range Manager.
17. No shotgun loads with pellets – Only slugs or sabots. Clay pigeon throwing is not allowed.
18. All guns will be shot through the tubes or shooting lanes on the existing shooting benches without exception.
19. Muzzleloaders must take precautions against accidental fires and explosions by loading and keeping bulk powder on the rear bench and only priming and shooting off the front
20. bench.
21. No private shooting after hours.
22. If an unsafe condition is observed and can't be corrected, contact the Range Manager or a FLSC Board member at 651-464-9931

**Please note:** FLSC holds various shooting events throughout the year. During these events, the range facilities are only open to the individuals and club members participating in the event. Please check the FLSC Calendar located on the Shareholder page of the FLSC website for range availability.

### **ADDITIONAL RULES FOR SIGHT-IN DAYS**

1. No shooting without a FLSC Range Officer present. The Range Officer is in complete control of operation and safety of the range.
2. During Sight-In Days, No shooting before opening time each day, and people may not sign up after 3:30pm. After 4:00pm, members may shoot using their own targets, but must finish by sunset.
3. Youths wishing to shoot must be 11 years old and have completed Fire Arms Safety class.
4. Anyone that observes an unsafe situation on the range, must close the range and notify the Range Officer. The Range Officer may not have seen the situation, and safety is everyone's responsibility.
5. Targets are provided by FLSC, and are posted before your arrival.

## **ADDITIONAL RULES FOR CLUB MEMBERS**

1. Only members with a zero dues balance for prior years may use the rifle range.
2. Shooting hours: Monday through Saturday 9:00am to sunset. Sundays 10:00am to sunset.
3. After entering, lock the gate and don't hesitate to ascertain member status of others on site.
4. Use only the paper targets stapled to the backstop, away from support posts that hold the backstop.
5. No **metallic** swinging or silhouette targets. (The shot could ricochet and kill you.)
6. No pop cans or empty shell casings used as targets because of the chance for a ricochet.
7. Be sure to lock the gate behind you as you leave and thanks for responsibly using the FLSC Rifle Range.